

**Minutes of Meeting in connection with “conducting a comparative study cum analysis of the estimated annual valuation of property and property tax of different types / categories of establishments situated within New town Kolkata, with respect to other cities in India”.**

**Time & Venue:** 29/11/2017 at 1500hrs at Conference Room, 03 MAR, New Town Kolkata-700156.

The following officials of NKDA and agencies were present in the pre-bid meeting.

**NKDA Official**

1. Administrative Officer –I, NKDA
2. System Manager, NKDA
3. C. P. Mishra, Supervisor

**Agencies**

1. Sarkar Gurumurthy & Associates
2. PWC
3. I-Win Advisory services Ltd.

Administrative Officer –I, NKDA, welcomed all the agencies and initiated the discussion.

Based on the all queries / suggestions received from the agencies, it has been decided by this Authority that :-

1. Time period for completion of the work will be 45 days from the date of issue of the work order.
2. All expenses shall be included in the bid price.
3. Only completion / performance certificate issued by ULB / PSU / Govt. Departments in the field of revenue / finance will be considered.

  
**Administrative Officer –I,**  
New Town Kolkata Development Authority

**Memo No:6909/1(4) /NKDA/Admn-672/2017 (Part)**

**Date:01/12 /2017**

Copy forwarded for kind information to :

1. Administrative Officer –I, NKDA
2. Finance Officer, NKDA
3. System Manager, NKDA for uploading the same in the website.
4. PA to CEO, NKDA

  
**Administrative Officer –I,**  
New Town Kolkata Development Authority