

Minutes of the pre-bid meeting for the work of 'Project Management Consultancy Services for Solid Waste Processing and Disposal for New Town.' held on 19.09.2014 at 3.00 p.m. in the Conference hall of New Town Kolkata Development Authority at 01, MAR, New Town, Kolkata – 700156.

Ref : Notice Inviting e-Tender No. WBNKDA / 03 / EE – I / NKDA/2014 – 15 circulated vide this office memo no. 4743 /NKDA /Engg-36 /2010 (V) dated 13.09.2014, of New Town Kolkata Development Authority, 01, MAR, New Town, Kolkata-700156.

Participants present:

SI No.	Name	Designation
1.	Sri Pradeep Roy	Chief Engineer, New Town Kolkata Development Authority.
2.	Sri Abin De	Executive Engineer – I, New Town Kolkata Development Authority,
3.	Sri Mrinal Kanti Debnath	Sub-Assistant Engineer, New Town Kolkata Development Authority.
4.	Sri Alok Kr. Pal	Environmental Engineer, SENES Consultants India Pvt. Ltd.
5.	Sri Tanmoy Roy	Tata Consulting Engineers Limited

Sri Pradeep Roy, Chief Engineer, New Town Kolkata Development Authority welcomed all the participants present in the meeting and initiated discussions.

At the very onset of the meeting, Executive Engineer – I, New Town Kolkata Development Authority, requested the representatives from Tata Consulting Engineers Limited & SENES Consultants India Pvt. Ltd. to place their queries, if any.

Queries as raised by Tata Consulting Engineers Limited & SENES Consultants India Pvt. Ltd and corresponding replies from New Town Kolkata Development Authority are tabulated below:-

SI No.	Clarification sought from Authority.	Queries as raised by	NKDA's reply
1.	Request for allowing a sub-consultant of the main consultant to be empanelled with the local PCB, to meet the requirements.	Tata Consulting Engineers Limited	Not accepted.
2.	It was enquired whether Sub-consultants are allowed. It was requested to consider the credentials of the sub-consultants in evaluating technical criteria.	Tata Consulting Engineers Limited	Not accepted.
3.	Requested for providing details of the areas, population and the approximate amount of MSW generated NIeT.	Tata Consulting Engineers Limited	Already been mentioned in the tender document.
4.	Request for providing details regarding Scope of work and ToR for the concessionaire agreement so that the role of the consultant can be assessed during the execution period and Operation & Maintenance period.	Tata Consulting Engineers Limited	Already mentioned in the tender document.

5.	The bid document does not specify the number of key staff of the consultant which needs to be deployed in order to assess the deployment requirements expected by the client. Also the qualification and experience of the staff expected to be deployed and support required from head office in terms of expert inputs, needs to be specified.	Tata Consulting Engineers Limited & SENES Consultants India Pvt. Ltd	23. The minimum requirement of key staff of the consultant which needs to be deployed for this project should be at least 07 (seven). There has to be at least one Post-graduate Engineer with specialization in Environmental Engineering with at least 10 (ten) years of work experience along with two Graduate Engineers (one Civil and one Electrical / Mechanical) with at least 05 (five) years work experience.
6.	The eligibility requirements is given, however no details on cut off of technical marks or basis of award is provided.	Tata Consulting Engineers Limited	Qualifying marks for evaluation of technical criteria has been stated in the tender document.
7.	Request for specifying the payment terms milestones and reporting requests if any.	Tata Consulting Engineers Limited	Already mentioned in tender document.

The meeting ended with vote of thanks to and from the chair of Chief Engineer, New Town Kolkata Development Authority

(Pradeep Roy)
Chief Engineer

New Town Kolkata Development Authority

Memo No. 49/19 /1(10)/NKDA/Engg – 16/ 2009(I)

Date : 27.09 .2014

Copy forwarded for information to :-

- 1) The Chief Executive Officer, New Town Kolkata Development Authority.
- 2) Sri Pradeep Roy, Chief Engineer, New Town Kolkata Development Authority.
- 3) Sri Somnath Kundu, Assistant Engineer – I, New Town Kolkata Development Authority.
- 4) Sri Pradip Kr. Chakraborty, Assistant Engineer – II, New Town Kolkata Development Authority.
- 5) Sri Mrinal Kanti Debnath, Sub-Assistant Engineer, New Town Kolkata Development Authority.
- 6) Sri Anirban Dey, Sub-Assistant Engineer, New Town Kolkata Development Authority.
- 7) Sri Alok Kr. Pal, Environmental Engineer, SENES Consultants India Pvt. Ltd.
- 8) Sri Tanmoy Roy, Tata Consulting Engineers Limited.
- 9) PA to Chairman, New Town Kolkata Development Authority.
- 10) Official Website of New Town Kolkata Development Authority (www.nkdamar.org).

(Abin De)
Executive Engineer – I

New Town Kolkata Development Authority