

NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

3, MAJOR ARTERIAL ROAD, NEW TOWN, KOLKATA-700153

NOTICE INVITING EXPRESSION OF INTEREST NO. 25/BPS/2017-18

Memo No: 5358/NKDA/Admin(BPS)-415(47)/2013

Date: 06.09.2017

NOTICE INVITING EXPRESSION OF INTEREST FOR PLANNING, DESIGNING AND PERIODICAL SUPERVISION OF THE PROPOSED LANDSCAPED DESIGN IN AND AROUND KOLKATA GATE AREA, NEW TOWN.

An Expression of Interest (EOI) is hereby invited by NKDA from the registered, bonafide, reliable and resourceful Architects / landscaped Architects / Consultancy Firms having experience of not less than three years in Planning, Designing and preparation of Drawings for landscape design to participated in the landscaped design competition in and around of Kolkata gate area, New Town in such a manner that prominent zone of view from the restaurant on the Kolkata gate may be landscaped beautifully.

Copy of the site plan showing the area is enclosed herewith.

The landscaped design shall include plantation of trees, shrubs, lightings, street furniture and other outdoor items.

Scope of Work

The selected Consultant would have to provide the following:

1. Submission of concept landscaped drawing along with a detailed report mentioning the cost of the items, keeping in view that New Town is a "Model Green Smart City" and that the view from Kolkata Gate (25 m. high) would have to be optimized with smart innovative green installations (both earth/ethnic/metal and vegetative/ organic)
2. Preparation of Tender document including BOQ of all the items using PWD/Forest scheduled rates wherever applicable.
3. Preparation of working drawings of all items.
4. Periodical supervision of execution of the work.
5. Zone: 500mt.X 4 roads from Kolkata Gate.

ELEGIBILITY TO PARTICIPATE

Registered, bonafide, reliable and resourceful Architects / Agencies / Consultancy Firms having not less than **three years** of experience in designing similar type of work may participate in this Expression of Interest (EOI). The Multi-Disciplinary Firms / Agencies / Consultancy Firms, who have designed similar projects, may also submit their proposals. All of them should also have experience in

planning and designing of at least one project of similar nature of work having execution cost of Rs. 25 (twenty five) Lakh or above during the last three Financial Years.

SELECTION / ACCEPTANCE OF THE SUCCESSFUL BID/ OFFER

- a) The selection/acceptance of the bid/offer shall be made by a panel constituted by NKDA.
- b) The accepting authority reserves the right to reject any or all of the bid(s)/offer(s) received without assigning any reason whatsoever to the participants including the lowest bid/offer received.
 - i) In the process of selection of the offer/bid, the participants will have to make presentation of their landscaped design before the panel of experts to be constituted by NKDA. During presentation, the participant bidder will have to present the followings:
 - a) Plan, elevation, section of the landscape design.
 - b) 3D view of the design preferably from different angles.

The participants will have to arrange for laptop computer etc. NKDA will arrange for venue of the presentation. Final selection will be made on the basis of marks given by the panel (70% weightage for Technical Bid and 30% weightage for Financial Bid).

The financial bid shall be opened for the bidder who scores at least 50% in technical qualification on i.e. 35 and more marks out of 70.

Time of presentation shall be 15 minutes including 5 minutes for Questions & Answers.

The Financial proposal with the lowest cost (L1) will be given a score of 30 and for the other proposals (N, N1, N2 etc.), scores will be calculated by the formula " $L1/N \times 30$ ".

TERMS & CONDITIONS:

- (1) Participating firms must have ST and PT clearance certificate and IT & PAN valid at least up to the date of submitting their bid in the envelope containing technical bid. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
- (2) Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects including actual size and availability of land, communication facilities, climate conditions etc. As no claim whatsoever will be entertained on these accounts, afterwards.
- (3) The selected bidder will have to enter into an agreement of contract with NKDA within 10 (ten) days of issuance of the LOI.

- (4) The detailed drawings would have to be submitted by the Architect / Agency / Consultancy Firm within 3 (three) months from the date of issue of LOI.

Fees Payable: -

The Consultant would have to **quote a lump sum consultancy fee excluding Taxes** for the following works and the Consultancy Fee would be paid in phases as a percentage of the Total Fee as mentioned against each item of works. Payments to be released only after approval by the Competent Authority.

1. Submission of concept landscape drawing along with a detailed report mentioning the cost of the items.
2. Submission of Tender Document including BOQ for execution of the work.
3. Submission of all working drawings.
4. Periodical supervision(duly execution of the work)
5. One year after successful completion of the execution of the project.

The stages of payment may, however, be finalized during the Pre-Bid Meeting in consultation with the participating bidders.

- (5) Any bid/offer containing overwriting is liable to be rejected. All corrections are to be authorised under the dated signature of the bidder without which the bid/offer may be informal.
- (6) The payment shall be based on progress of works as stated under clause (7) above. Maximum of 90% (ninety percent) payment shall be made on achieving 100% (hundred percent) of each item of works. Balance 10% (ten percent) payment shall be made on completion of the whole project and on carrying out modifications, if any, successfully. If no component of the works as stated is not submitted by the selected bidder, for whatsoever reason, no payment shall be made for that phase and subsequent phases
- (7) Mandatory fees if any like Fire safety recommendation of WBF&ES/ AAI/PCB/all related "Vetting Charges" etc will be paid by NKDA. But the selected bidder will have to play the role of facilitator.

(8) Schedule of payment:

Sl. No.	Item of work	Time completion for of work	Payment (Percentage of total fees payable)
1.	Submission of concept landscaped drawing along with a detailed report mentioning the cost of the items.	5 (Five) weeks from the date of giving award	25%
2.	Preparation of Tender Document & BOQ	3 (Three) weeks	20%

Sl. No.	Item of work	Time completion for of work	Payment (Percentage of total fees payable)
3.	Preparation of Working Drawings	3 (Three) weeks	15%
4.	Periodical Supervision (minimum once in a week and as when required by NKDA) during construction period	Until completion	30%
5.	One year after successful completion of entire construction work	One year after completion	10%

(9) Last date and time for submission of bid/offer by the bidders 31.10.2017 up to 4 PM

(10) No conditional bid/offer shall be accepted and subsequent bid shall be treated as informal.

BID DOCUMENTS (for the landscaped design in and around kolkata gate area, new town):

At least one copy of the bid documents in a book format containing the Profile of the bidder will have to be submitted. One set of hard copy of drawings in A-2 size paper and a soft copy the documents will also have to be submitted. The bidders must submit their bids / offers in 02(two) separate sealed covers.

a) One sealed cover should contain Designs including plans (in Auto CAD format), elevations, sections & 3-D views (both hardcopy and soft copy in Compact Disk) of the proposed landscape design and must be marked with **"Technical bid of Design of the proposed landscaped design in and around kolkata gate area, new town"**.

b) Second sealed cover should contain Financial Bid for the proposed landscape design and must be marked with **"Financial Bid of the proposed landscaped design in and around at kolkata gate area, new town"**.

Both the above stated sealed covers must be superscripted with **Name of the work & Name of the firm/bidder with address of the firm/bidder and duly addressed to the undersigned.**

c) The 02(two) sealed covers must be sealed in another bigger cover which should be superscripted with **Name of the work, Name of the firm/bidder with address of the firm/bidder and duly addressed to be undersigned.**

Any bidder not following the above steps in submitting the bid/offer shall be disqualified.

11. SCHEDULE OF DATES :

Sl. No	Schedule	Date & Time	Venue
1.	Date of Notice Inviting Tender	11.09.2017	01, M.A.R, NKDA, Kolkata- 156
2.	Pre-bid Meeting	15.09.17 at 11:30 A.M	-do-
3.	Last Date of Submission of Bids	31.10.2017 upto 4 P.M	-do-

Sl. No	Schedule	Date & Time	Venue
4.	Opening of Technical Bids and Presentation of the Technical Proposals before the Expert Committee	6.11.2017 and 7.11.2017 from 11:30 A.M onwards	-do-
5.	Opening of Financial Bids and declaration of the final selection.	17.11.2017 at 11:30 A.M	-do-



Chief Architect

New Town Kolkata Development Authority

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Copy forwarded for kind information:-

1. Member Secretary/NKDA
2. Chief Executive Officer/NKDA
3. The Chief Engineer/ NKDA
4. The Executive Engineer / NKDA
5. The Finance Officer/ NKDA
6. PA to Chairman, NKDA
7. System Manager, NKDA
8. Notice Board, NKDA.
9. Publication in daily news papers.



Chief Architect

New Town Kolkata Development Authority