



**NEW TOWN KOLKATA DEVELOPMENT AUTHORITY**  
**(A Statutory Authority under Government of West Bengal)**  
**NKDA Administrative Building**  
**Plot No. DG/13, Premises No 04-3333, Action Area ID, New**  
**Town Kolkata 700156**

**Memo. No. 845 /NKDA/ Engg/EE-I-85/2022**

**Date: 20 /01/2023**

**Notice Inviting Request for Proposal No. RFP/01/EM-IV/NKDA/2022-23**

New Town Kolkata Development Authority (NKDA) invites proposals from Scheduled Commercial Banks for leasing out space at the ground floor of its office for operation of bank branch and ATM against payment of rent to NKDA

(Submission of Bid through **Online**)

Sl. No	Name of the work	Minimum rent per square feet per month	Earnest Money Deposit	Tenure of lease
1.	Leasing out of 1300 square feet of covered space for bank branch operation and 100 square feet of covered space for ATM operation at ground floor of NKDA Administrative Building	Rs.54.00(Rupees Fifty Four only) per square feet per month plus applicable GST	Rupees 3 lakh (Rupees Three lakh only)	Initially for 15 years

- 1) In the event of e-filling, intending bidder should download the tender documents from the website [wbtenders.gov.in](http://wbtenders.gov.in) directly with the help of Digital Signature Certificate. All the bidder shall have to submit earnest money & necessary earnest money will be deposited by the bidder through the following payment mode as finance dept. order no-3975-F (Y) dated 28th July 2016
  - a. Net banking (any of the banks listed in the ICICI Bank payment gateway in case of payment through ICICI payment gateway).
  - b. RTGS/NEFT through bank account in any bank. The EMD shall be deposited in favor of "New Town Kolkata Development Authority" payable at Kolkata.
- 2) Both Technical bid and Financial bid are to be submitted concurrently duly digitally signed in the website [wbtenders.gov.in](http://wbtenders.gov.in). The acceptance of highest bid is not obligatory.

- 3) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed on the website <http://wbtenders.gov.in>.
- 4) **Eligibility criteria for participation in the tender.**
- Should be scheduled commercial bank with banking operation license from Reserve Bank of India for operation of banking business in India.
  - Should be having valid GST number
  - Should have trade license

5) **Bid Data Sheet**

Sl. No.	Section	Remarks
1	<b>Project</b>	Operation of Bank Branch and ATM from the Ground floor NKDA Administrative Building
2	<b>Location</b>	Ground floor of the New Town Kolkata Development Authority , Administrative Building. Plot No - DG/13, Premises No - 04-3333, Action Area - ID, New Town, Kolkata - 700156
3	<b>Lessor</b>	New Town Kolkata Development Authority
4	<b>Duration</b>	15 (Fifteen) years
5	<b>Project Components</b>	ing up and operation of a bank branch and ATM compliant with banking rules and regulations.
6	<b>Earnest Money Deposit (EMD)</b>	<p>Rupees 3 lakh (Three lakh only)</p> <p>Necessary earnest money will be deposited by the bidder through the following payment mode as finance dept. order no-3975-F (Y) dated 28th July 2016</p> <ol style="list-style-type: none"> <li>Net banking (any of the banks listed in the ICICI Bank payment gateway in case of payment through ICICI payment gateway).</li> <li>RTGS/NEFT through bank account in any bank. The EMD shall be deposited in favour of "New Town Kolkata Development Authority" payable at Kolkata.</li> </ol> <p>The Earnest Money of the successful bidder will be converted to security deposit</p>
7	<b>Mode of Selection</b>	Online bid through wbtenders.gov.in
8	<b>Bidding Parameter</b>	Rent offered per square feet of carpet area of space per month

Sl. No.	Section	Remarks
		excluding GST. The highest bidder will be chosen for engagement subject to fulfilling all the other terms and conditions. The quoted rate should be quoted in the BOQ and no other document.
9	Bidding site	Wbtender.gov.in All clarifications and responses to pre bid queries will be published in this site at relevant link.
10	Bid Publication Date and time	20 <sup>th</sup> January 2023 at 6:00 PM
11	Starting date of downloading the bid	21 <sup>st</sup> January 2023 from 11:00 AM
12	Date, time and venue of pre bid meeting	30 <sup>th</sup> January 2023 at 1:00 PM at NKDA Office
13	Last date of downloading the bid documents	16 <sup>th</sup> February 2023 up to 12:00 Noon
14	Last Date and time of uploading the bid	16 <sup>th</sup> February 2023 up to 6:00 PM
15	Date of uploading the list of technically qualified bidders	To be notified
16	Date of opening financial bid	To be notified

For further details, the RFP document at <http://wbtenders.gov.in> may please be referred to.

NKDA reserves the right to accept/ reject any or all offers at its sole discretion without assigning any reason whatsoever and the same will be binding on all bidders.

  
**Estate Manager IV**  
**New Town Kolkata Development Authority**

Copy forwarded for information to:-

1. The Chief Executive Officer, New Town Kolkata Development Authority
2. The Chief Engineer, New Town Kolkata Development Authority.
3. The Finance Office, New Town Kolkata Development Authority.
4. Executive Engineer I, New Town Kolkata Development Authority
5. P.A to the Chairman, New Town Kolkata Development Authority for kind information to the Hon'ble Chairman
6. Office Notice Board.
7. Official Website of New Town Kolkata Development Authority ([www.nkdamar.org](http://www.nkdamar.org))



**Estate Manager IV**  
**New Town Kolkata Development Authority**