

# NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)  
3, Major Arterial Road, New Town, Kolkata - 700 156

Memo No. 1055/ NKDA / Admn –801/ 2018

Date: 26/ 02/2018.

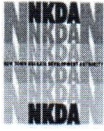
## NOTICE INVITING e- TENDER Notice Inviting e-Tender No. 08 /NKDA/ADMN/2018

New Town Kolkata Development Authority (NKDA) invites tender from resourceful, bonafide and reputed Firms/Agencies having experience in Mosquito Control having valid licence for such work as detailed in the Schedule below.

Name of Work : **Mosquito Control in the area of New Town Kolkata for a period of 01(one) year.**  
(Submission of Bid through online)

Sl. No	Schedule of the work	Earnest Money (Rs.)	Period of Completion
1.	<b>Using Temephos</b>	Rs.1,00,000/- (Rupees One lakh)	12 (twelve) months
1.1	Spraying of Temephos as mosquito larviciding agent through Sprayer having tank capacity of 10 L or more Ratio : 10 ml to 10L water		
2.	<b>Using Bacillus thuringiensis var israelensis</b>		
2.1	Spraying of Bacillus thuringiensis var israelensis (BTI) as mosquito larviciding agent through hand Compression Machine having tank capacity of 10 L or more Ratio : 100 ml to 10L water		
3.	<b>Using Citronella</b>		
3.1	Spraying of Citronella oil through the Sprayer having tank capacity of 10 L or more Ratio : 250 ml to 10L water Tank Size : 10L		
4.	<b>Using Kerosene oil</b>		
4.1	Spraying of Kerosene Oil Ratio : 10 ml per sq. meter		
5.	<b>Fumigation</b>		
5.1	Fumigation through Fogging Machine using Pyrethrins 2% extract chemical having tank capacity of 8L or more Ratio : 1 (Pyrethrins):19 (Diesel)		
5.2	Fumigation through Fogging Machine using Pyrethrins 2% extract chemical having tank capacity of 3L or more Ratio : 1 (Pyrethrins):19 (Diesel)		

- Intending bidder may download the tender documents from the website <http://wbtenders.gov.in>. All the bidders will have to submit Earnest Money, which may be remitted by separate Demand Draft / Banker's Cheque to be issued from any scheduled bank in favour of the "New Town Kolkata Development Authority" payable at **Kolkata** and also to be documented through e-filing.



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Ph. No. (033) 2324-2148 Email Id: em2@nkda.in

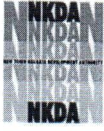
**The Lowest bidder shall submit the hard copy of the Demand Draft / Banker's Cheque under sealed cover (super scribing the name of work with NIET No) to the Office of New Town Kolkata Development Authority at 03, MAR New Town, Kolkata-700156 within 7 days from the date of declaration of lowest bidder.**

- 2) Failure to submit the hard copy **with the acceptance letter** within the time period prescribed for the purpose may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including blacklisting of the bidder.
- 3) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtender.gov.in>
- 4) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Clause-17 of this NIET.
- 5) The **FINANCIAL OFFER** of the prospective qualified tenderer(s) will be considered only if the **TECHNICAL BID** of the tenderer(s) is found qualified by competent authority of New Town Kolkata Development Authority. The decision of the competent authority of New Town Kolkata Development Authority will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website after evaluation of Technical Bids.
- 6) **Eligibility**
  - a. The bidder shall have an experience of **at least 1 year or more** in this field. The bidder should submit a performance certificate from any Govt. Department/ PSU/any other reputed organization. The bids received without requisite performance certificate may be rejected.
  - b. **The bidder should have a valid licence to stock and use of permissible insecticide for commercial pest control operation.**
  - c. The bidders shall have to submit their audited financial statement / audited annual report of the last financial years.
  - d. The bidders should be able to provide at least 6-8 sets of both sprayer and fogging machines per day. Manpower – 10-12 heads should be available for providing such services.
  - e. Scanned Copy of Valid Trade Licence, GST Registration Certificates, PAN/TAN to be uploaded.

## 7) Earnest Money Deposit (EMD)

The bidder shall furnish an amount of Rs.1,00,000/- (Rupees One lakh) only as Earnest Money by way of Demand Draft/Pay Order drawn in favour of “**New Town Kolkata Development Authority**” payable at **Kolkata** which shall be converted into the Security Deposit and to be refunded on expiry of contract period. The said Security Deposit will be forfeited if the contractor fails to perform his contractual duties satisfactorily. In case the NIET is required to be re-invited, the existing EMD may be submitted.

**If multiple Bidders are selected for bidding lowest bid for Spraying and Fumigation each selected bidder shall have to submit the hard copies of the Demand Draft/ Pay Order scanned copies of which have been uploaded and the earnest money will be retained as security deposit for the work.**



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## 8) Terms and Condition

- Validity of the contract:** The period of contract shall be for a period of 12 months from the date of issue of the Work Order.
- Agencies are advised to visit the place of work for assessing the area, nature and volume of work realistically before quoting the rates.
- Conditional tender will not be entertained and shall be deemed as 'informal'.
- The quoted rates should include the cost of pesticides and solutions and related labour and transportation charges and all other incidental costs. No additional cost/charges except/over and above the quoted rate will be paid.
- Rate should be quoted inclusive of all taxes and levies.**
- Bidder shall have to quote the rate for each item per hour basis.**
- TDS and any other Government levies applicable shall be deducted from bill amount as per rules and instructions issued from time to time.
- The Tender Inviting Authority reserves the right to deny or accept or reject any or all the bids and even to annul the tender process at any point of time without prejudice to further action and without assigning any reason thereof.

## 9) Documents to be uploaded

a) Name of the Firm/Agency & Owner	
b) Office Address with Tel./Fax/Mob Nos..	
c) Email Id	
d) Contact Person(s) Name with	
e) Tel/FAX/Mob Nos.	
f) Email ID	
g) Scanned copy of the demand draft of Earnest Money Rs.1,00,000/-(Rupees One Lakh)	
h) Audited financial statement / audited annual report of the last financial year.	
i) Valid license to stock and use of permissible insecticide for Commercial pest control operation.	
j) Valid Trade Licence.	
k) Experience certificate of <b>at least 1 year or more</b> in this field. Work Order/Performance Certificate from any Govt. Departments/ PSUs/any other reputed organizations.	
l) TAN/PAN Card.	
m) GST Registration Certificate.	
n) Copy of IT Return for Last Financial year	
o) Copy of Professional Tax Registration Certificate	

## 10) SCOPE OF WORK

- The pesticides, etc. used for pest control, should not have adverse impacts on human health.
- The bidders should be able to provide at least 6-8 sets of both spray and fogging machines per day. Manpower – 10-12 heads should be available for providing such services.
- Area to be cover: Entire area under jurisdiction of NKDA.



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- d) Spaying / Fogging to be done on regular basis even on holidays as per weekly calendar/schedule to be provided by NKDA.
- e) Images to be captured for each pest control locations and to submit to concerned whatsapp no.
- f) Work done certificate from Authorized representative of the location/ area/ housing complex/ Supervisor of NKDA is required to be submitted on daily basis. Job completion certificates and images (in DVD format) to be submitted along the bill. Failure to produce such items, no payment will be released.
- g) **The pest controlling** exercise is to be undertaken on daily basis under the supervision of NKDA officials.
- h) The Team leaders of the each group of the selected agency have to provide a smart phone which internet (mobile data) connectivity. NKDA will provide an Android app which is to be installed in all the Smart phones provided by the agency. Internet connectivity should be available during the working period.
- i) **The average rate considered as follows :**
  - **Spraying: 5 Litre of the mixture per hour for an area of 250 Sqm.**
  - **Fumigation: 5 Litre of the of the mixture per hour for an area of 250 sqm.**

## 11) MODE OF SELECTION

The successful bidder(s) whose bid is accepted has to submit the Earnest money which was uploaded at the time of Bidding, within 7 days from the date of declaration of lowest bidder.

If the successful bidder whose bid is accepted fails to do so, the authority will decide if the second lowest bidder will be offered or the work be re-tendered. It won't be an automatic choice that the second bidder or so on shall have the right to establish its claim.

## 12) MODE OF PAYMENT

Payment to the successful bidder shall be released on monthly basis on submission of Bills, certified by the supervising officials of the authority that the work is done satisfactorily, along with Log Book/ Working Report as per the work schedule supplied from time to time duly signed by authorized officials.

## 13) Opening of Tender:

Tender shall be opened as per Date and Time Schedule. In case Tender opening date is declared HOLIDAY, Tender shall be received and opened on next working day at the same time specified in the NIeT (Notice Inviting e-Tender).

- 14) The successful bidder whose bid is accepted shall make formal agreement within 7 (seven) days from the date of issue of LOI by New Town Kolkata Development Authority. If the successful bidder fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Bid Security will be forfeited.

- 15) The offer shall remain valid for 01(one) year from the date of opening of the tender.

## 16) Security Deposit:

The Earnest Money will be converted as Security Deposit for successful bidder. The Security Deposit will be refunded after successful completion of entire work.



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## 17) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of NleT (online) (Publishing Date)	27/02/2018 at 06:00 P. M
2	Documents download start date (Online)	27/02/2018 at 06:30 P.M
3	Documents download end date (Online)	16/03/2018 at 04:00 P.M
4.	Date of Pre-Bid meeting	09/03/2018 at 03:00 P.M
5.	Bid submission start date (Online)	27/02/2018 at 06:30P.M
6.	Bid submission closing date (Online)	16/03/2018 at 05:00 P.M
7.	Bid opening date for Technical Proposals (Online)	19/03/2018 at 03:00 PM
8.	Last Date of uploading list for Technically Qualified Bidder(online)	Will be notified separately
9.	Date for opening of Financial Proposal (Online).	Will be notified separately

- 18) The Bidder(s) are bound by the terms & conditions of NleT document, Instruction to Bidder(s), Schedule of works etc, which forms a part and parcel of this contract.
- 19) Prospective Bidder(s) are advised to note carefully the eligibility criteria before submission of bids.
- 20) Conditional / Incomplete bid will not be accepted under any circumstances. In case of any conditional bids the Earnest Money will be forfeited.
- 21) Any Corrigendum, notification in connection with this NleT will be published in the in the website <http://wbtender.gov.in> as well as in the official website of New Town Kolkata Development Authority i.e., ([www.nkdamar.org](http://www.nkdamar.org)). The applicants are requested to please follow the websites for such notifications, corrigendum etc.

 26/02/18  
Estate Manager-II

New Town Kolkata Development Authority.

Memo No. 1055/1(9)/ NKDA / Admn –801/ 2012

Date: 26/02/2018.

Copy forwarded for information to:-

1. The Chief Engineer, New Town Kolkata Development Authority.
2. The Finance Office, New Town Kolkata Development Authority.
3. The Estate Manager-II, New Town Kolkata Development Authority.
4. The Administrative Officer-II, New Town Kolkata Development Authority.
5. P.A to the Chairman, New Town Kolkata Development Authority.
6. P.A to the CEO, New Town Kolkata Development Authority.
7. Office Notice Board.
8. Official website of WB Tender ([www.wbtenders.gov.in](http://www.wbtenders.gov.in))
9. Official Website of New Town Kolkata Development Authority ([www.nkdamar.org](http://www.nkdamar.org))

 26/02/18  
Estate Manager-II

New Town Kolkata Development Authority.



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## ANNEXURE-A

### Check List of Documents to be submitted with the Technical Bid

Document submitted	Page No.
a) Name of the Firm/Agency & Owner	
b) Office Address with Tel./Fax/Mob Nos..	
c) Email Id	
d) Contact Person(s) Name with	
e) Tel/FAX/Mob Nos.	
f) Email ID	
g) Scanned copy of the demand draft of Earnest Money Rs.1,00,000/- (Rupees One Lakh)	
h) Audited financial statement / audited annual report of the last financial year.	
i) Valid license to stock and use of permissible insecticide for Commercial pest control operation.	
j) Valid Trade Licence.	
k) Experience certificate of <b>at least 1 year or more</b> in this field. Work Order/Performance Certificate from any Govt. Departments/ PSUs/any other reputed organizations.	
l) TAN/PAN Card.	
m) GST Registration Certificate.	

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Signature with seal