

# NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)  
3, Major Arterial Road, New Town, Kolkata - 700 156

No. 1104/NKDA/ Admn -801/ 2018

Date: 20.02.2019

## NOTICE INVITING e-TENDER

### Notice Inviting e-Tender No.02/NKDA/ADMN/2019

The Estate Manager-II, New Town Kolkata Development Authority (NKDA) invites tender from resourceful, bonafide and reputed Firms/Agencies having experience in Mosquito Control having valid licence for such work as detailed in the Schedule below.

**Name of Work: Mosquito Control activities in the area of New Town, Kolkata for a period of 1(one) year.**

(Submission of Bid through online)

Sl. No.	Schedule of the work	Rate to be quoted	Earnest Money	Period of Complet
1.	<b>Using Temephos</b>	<b>Per Machine/ per Hour</b>	<b>Rs.1,00,000/- (Rupees One lakh)</b>	<b>12 (twelve) months</b>
1.1	Spraying of Temephos as mosquito larviciding agent through Spraying machine having tank capacity of 10 L or more Ratio : 10 ml to 10L water			
2.	<b>Using Bacillus thuringiensis var israelensis</b>			
2.1	Spraying of Bacillus thuringiensis var israelensis (BTI) as mosquito larviciding agent through hand Compression spraying Machine having tank capacity of 10 L or more Ratio : 100 ml to 10L water			
3.	<b>Using Citronella</b>			
3.1	Spraying of Citronella oil through the Spray Spraying machine having tank capacity of 10 L or more Ratio : 250 ml to 10L water Tank Size : 10L			
4.	<b>Using Kerosene oil</b>			
4.1	Spraying of Kerosene Oil through Spraying machine Ratio : 10 ml per sq. meter			
5.	<b>Fumigation</b>			
5.1	Fumigation through Fogging Machine using Pyrethrins 2% extract chemical having tank capacity of 8L or more Ratio : 1 (Pyrethrins):19 (Diesel)			
5.2	Fumigation through Fogging Machine using Pyrethrins 2% extract chemical having tank capacity of 3L or more Ratio : 1 (Pyrethrins):19 (Diesel)			

1. Intending bidder has to download the tender documents from the website <http://wbtenders.gov.in>. Intending bidder shall have to download the tender documents from the website directly with the help of Digital Signature Certificate. All the bidders shall have to deposit **Earnest Money of Rs.1,00,000/- (Rupees One lakh) only** through the following payment modes as per Finance Department Order No.3975-F(Y) dt.28<sup>th</sup> July, 2016:





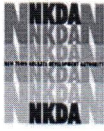
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Ph. No. (033) 2324-2148 Email Id: em2@nkda.in

- (i) **Net Banking** (any of the Banks listed in the ICICI Bank Payment Gateway) in case of payment through ICICI Payment Gateway.
- 2) **Both Technical Bid and Financial Bid** (with documents as in Para-12) are to be submitted concurrently, duly digitally signed, in the website <http://wbtenders.gov.in>, as per the Date & Time Schedule at **Para-19** of this NIET.
- 3) The **FINANCIAL OFFER** of the prospective qualified tenderer(s) will be considered only if the **TECHNICAL BID** of the tenderer(s) is found qualified by competent authority of New Town Kolkata Development Authority. The decision of the competent authority of New Town Kolkata Development Authority will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 4) Conditional bids, incomplete bids or bids with deviation from any of the conditions stipulated in the e-tender will be liable to be rejected and earnest money will be forfeited.
- 5) Bidder shall not be permitted to withdraw his offer or modify the terms and condition once bid is submitted. In case the bidder fails to observe and comply with the stipulations made herein or back out after quoting the rates, earnest money will be forfeited.
- 6) The e-tender inviting and accepting authority will determine the eligibility of each bidder and reserves the right to reject all or any of the tenders without assigning any reason thereof.
- 7) Corrigendum/Amendment to the e-tender will be made if required which will be part & parcel of this e-Tender.
- 8) The successful tenderer whose tender is accepted shall make formal agreement along with bid documents in triplicate within 7 (seven) days of issuance of LoI to successful tenderer.
- 9) **Eligibility Criteria:**
- The bidder shall have an experience of at least 1 (One) year or more. The bidder should submit a work completion/ performance certificate with at least work value of Rs.500000/- (Rupees five lakh) for the last Financial Year in Mosquito Control activities from any Govt. Departments/ PSUs/any other reputed organizations. The bids received without prescribed performance certificate may be rejected.
  - The bidder should have a valid licence to stock and use of permissible insecticide for commercial pest control operation.
  - The bidders shall have to submit their audited financial statement / audited annual report of the last financial years.
  - The bidders should be able to provide required number of sets of both sprayer and fogging machines per day. Adequate Manpower should be available for providing such services.
- 10) **Earnest Money Deposit (EMD)**
- The bidder shall furnish an amount of Rs.1,00,000/- (Rupees One lakh) only as Earnest Money by **way of Net Banking through ICICI payment Gateway/ NEFT/RTGS** which shall be converted into the Security Deposit and to be refunded on expiry of contract period. The said Security Deposit will be forfeited if the contractor fails to perform his contractual duties satisfactorily. In case the NIET is required to be re-invited, the existing EMD may be submitted.



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## 11) Terms and Conditions:

- a) **Validity of the contract:** The period of contract shall be for a period of 12 (twelve) months from the date of issue of the Work Order/ or the date mentioned in the work order.
- b) Agencies are advised to visit the place of work for assuring the nature and volume of work realistically before quoting the rates.
- c) The quoted rates should include the cost of pesticides and solutions and related labour and transportation charges and all other costs. No other charges except the quoted rate will be paid.
- e) Rate is inclusive of all taxes and levies.
- f) TDS and any other Government levies applicable shall be deducted from bill amount as per rules and instructions issued from time to time.
- g) The Tender Inviting Authority reserves the right to deny or accept or reject any or all the bids and even to annul the tendering process at any point of time without prejudice to further action and without assigning reason thereof.

## 12) Documents & details to be uploaded

a) Name of the Firm/Agency & Owner
b) Office Address with Tel./Fax/Mob Nos..
c) Email Id
d) Contact Person(s) Name with
e) Tel/FAX/Mob Nos.
f) Email ID
g) Copy of the transaction certificate of Earnest Money of Rs.1,00,000/-(Rupees One Lakh) online/ offline
h) Audited financial statement / audited annual report of the last financial year.
i) Valid license to stock and use of permissible insecticide for Commercial pest control operation.
j) Valid Trade Licence.
k) Experience certificate of <b>1 (one) year or more</b> in this field. Work Order/Completion Certificate with work value of at least Rs.5,00,000/- (Rupees five lakh) from any Govt. Departments/ PSUs/any other reputed organizations with work value of at least
l) TAN/PAN Card.
m) GST Registration Certificate. Copy of IT Return for Last Financial year
n) Registration Certificate of P.F and E.S.I.
o) Copy of Professional Tax Registration Certificate

## 13) SCOPE OF WORK

- a) The pesticides, etc. used for pest control, should not have adverse impacts on human health.
- b) The bidders should be able to provide required numbers of sets of both spray and fogging machines per day. Adequate Manpower should be available for providing such services.





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- c) Area to be covered: Entire area under jurisdiction of NKDA.
- d) Spaying / Fogging to be done on regular basis even on holidays as per weekly calendar/schedule to be provided by NKDA.
- d) Images to be captured for each pest control locations and to submit to concerned whatsapp no.
- e) Work done certificate from Authorized representative of the location/ area/ housing complex/ Supervisor of NKDA is required to be submitted on daily basis. Job completion certificates and images (in DVD format) to be submitted along the bill. Failure to produce such items, no payment will be released.
- g) The pest controlling exercise is to be undertaken on daily basis under the supervision of NKDA officials.
- h) Team leads of the each group of agency have to provide a smart phone with internet (mobile data) connectivity. Internet connectivity should be available during the working period.
- i) **The average ratio considered as follows :**
  - **Spraying: 5 Litre of the mixture per hour for an area of 250 Sqm.**
  - **Fumigation: 5 Litre of the of the mixture per hour for an area of 250 Sqm.**
- j) **Bidder have to quote the rate for each item per labour with spray / fogging machine / per hour basis.**

## 14) MODE OF PAYMENT

Payment to the successful bidder shall be released on monthly basis on submission of certified Bills along with Log Book/ Working Report duly signed by authorized officials.

## 15) Opening of Tender:

Tender shall be opened as per Date and Time Schedule mentioned in Para-19 hereinafter. In case Tender opening date is declared HOLIDAY, Tender shall be opened on next working day at the same time specified in the NIEt (Notice Inviting e-Tender).

- 16) The successful bidder whose bid is accepted shall make formal agreement within 7 (seven) days from the date of issue of Letter of Intent by New Town Kolkata Development Authority. If the successful bidder fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Bid Security will be forfeited.

- 17) The offer shall remain valid for 180 days from the date of opening of the tender.

## 18) Security Deposit:

The Earnest Money of Rs.1,00,000/- (Rupees one lakh) will be converted as Security Deposit for successful bidder. The Security Deposit will be refunded after successful completion of entire work.



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## 19) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of NIeT (online) (Publishing Date)	21.02.2019 at 05:00 P. M
2	Documents download start date (Online)	21.02.2019 at 05:00 P.M
3	Documents download end date (Online)	11.03.2019 at 03:00 P.M
4.	Date of Pre-Bid meeting	25.02.2019 at 03:00 P.M
5.	Bid submission start date (Online)	21.02.2019 at 05:00P.M
6.	Bid submission closing date (Online)	11.03.2019 at 03:00 P.M
7.	Bid opening date for Technical Proposals (Online)	13.03.2019 at 03:00 PM
8.	Last Date of uploading list for Technically Qualified Bidder(online)	Will be notified in due course
9.	Date for opening of Financial Proposal (Online).	Will be notified in due course

20) The bidder are bound by the terms & conditions of NIeT document, Instruction to Bidders, Schedule of works etc, which forms a part and parcel of this contract.

21) Prospective applicants are advised to note carefully the eligibility criteria before bidder the bids.

22) Any Corrigendum, notification in connection to this NIeT will be published in the official website of New Town Kolkata Development Authority ([www.nkdamar.org](http://www.nkdamar.org)) as well as <https://wbtenders.gov.in> . The applicants are requested to please follow the websites for such notifications, corrigendum etc.

  
Estate Manager-II,

New Town Kolkata Development Authority.

Memo No. 1104/1(9)/ NKDA / Admn – 801/ 2018

Date: 20/02/2019

Copy forwarded for information to:-

1. The Chief Engineer, New Town Kolkata Development Authority.
2. The Finance Office, New Town Kolkata Development Authority.
3. The Estate Manager-II, New Town Kolkata Development Authority.
4. The Administrative Officer-II, New Town Kolkata Development Authority.
5. P.A to the Chairman, New Town Kolkata Development Authority.
6. P.A to the CEO, New Town Kolkata Development Authority.
7. Office Notice Board.
8. Official website of WB Tender ([www.wbtenders.gov.in](http://www.wbtenders.gov.in))
9. Official Website of New Town Kolkata Development Authority ([www.nkdamar.org](http://www.nkdamar.org))

  
Estate Manager-II,

New Town Kolkata Development Authority.