

# NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,

New Town, Kolkata - 700 156

Memo. No. 9021 /NKDA/ Admn- 844/2021(PART-IV)

Date: 20 /10/2022

## NOTICE INVITING ITEM RATE e-TENDER

### Notice Inviting e-Tender No. WBNKDA/02/V.O./NKDA/2022-23

New Town Kolkata Development Authority invites item rate e-Tender from intending bona-fide, resourceful and experienced reputed organization /agencies / society /Co-operative Society working under PWD, KMDA, NKDA, PHE & WB HIDCO & Urban local bodies and other Govt. Departments / PSU / Semi-Government Organizations having specific experience in executing works related to Capturing, Sterilization and Anti-Rabies Vaccination of Stray Dogs are requested to submit their offer for the work detailed below

(Submission of Bid through **online**)

| Sl No. | Name of the work  | Estimated Amount (Rs.)            | Token Bid Security Money (Rs.) | Price of Tender Documents (Rs.)   | Period of completion   |
|--------|---|-----------------------------------|--------------------------------|---|--|
| 1.     | Capturing, Sterilization and Anti-Rabies Vaccination of Stray Dogs from New Town Area under NKDA, Kolkata (for a period of one year). | Rate to be quoted by the bidders. | Rs.10,000.00                   | As will be specified by the authority for each set, to be paid only by the successful bidder during the time of agreement | 01 (one) year. (renewable for further period with discretion of the Authority) |

- 1) In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. All the bidders will have to submit On-line Earnest Money & necessary Earnest Money will be deposited by the bidder through the following payment mode as per Finance Department Order No. 3975-F(Y) dated 28<sup>th</sup> July, 2016 (Annexure-A).
  - (i) **Net Banking** (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
  - (ii) **RTGS / NEFT** through bank account in any bank. The EMD shall be deposited in favour of “**New Town Kolkata Development Authority**” payable at “**Kolkata**”.

- 2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently, duly digitally signed, in the website <http://wbtenders.gov.in>
- 3) Tender documents may be downloaded from the website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 13 of this NIEt.
- 4) The **FINANCIAL OFFER** of the prospective qualified tenderer(s) will be considered only if the **TECHNICAL BID** of the tenderer(s) is found qualified by competent authority of New Town Kolkata Development Authority. The decision of the competent authority of New Town Kolkata Development Authority will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 5) **Eligibility criteria for participation in the tender:-**
  - a. Working reputed organization /agencies / society /Co-operative Society working under PWD, KMDA, NKDA, PHE & WB HIDCO & Urban local bodies and other Govt. Departments / PSU / Semi-Government Organizations preferably having recognition of Animal Welfare Board of India for carrying out ABC /AR Programme and specific experience in executing works related to Capturing, Sterilization and Anti-Rabies Vaccination of Stray Dogs as per guidelines of Animal Welfare Board of India having satisfactorily completed (as prime contractor) similar nature of work during the last 3 (three) years, for 01 (one) single work having magnitude of at least **Rs. 4.00 (Four) lakh**. Authentic documents in original will have to be submitted in support of the above credential as non-statutory documents; or
  - b. GST Registration Certificate, Pan Card, Income Tax Acknowledgement Receipt for the last three Assessment year, P.T. Deposit Challan for the year 2022-2023, are to be submitted as non-statutory documents.
  - c. Trade Licenses, Registered Partnership Deed for Partnership Firms only along with Power of Attorney since executed under any Judicial Magistrate/First Class Magistrate is to be submitted. The company shall furnish the Article of Association and Memorandum as non-statutory documents.
  - d. **Joint Ventures/MOU will not be allowed.**
- 6) All materials are to be procured and supplied at site of work by the tenderer / firm at his / their own cost from approved reputed dealer / manufacturer. Departmental materials will not be issued under any circumstances unless any such provision is made and accepted latter by both the parties. Department unless otherwise stated means New Town Kolkata Development Authority.
- 7) Mobilisation advance, time / cost over run and consequent cost escalation for any material, labour, etc. will not be allowed.
- 8) The offer shall remain valid for 180 days from the date of opening of the tender.
- 9) On-going payments for work may be allowed to the executing agency as per existing rules and availability of fund. Subject to deduction of security deposit, progressive payment may be made against the completed or partly completed item of works. Such interim payments, shall be made as running account bill(s), however, shall not construed to mean that the respective items / components have finally been approved and accepted by NKDA and the contractor shall not be absolved of his responsibility to set right any deficiency of such paid items / components at his/ their own cost, for rectifying all defects which are subsequently being noted or found.

**10)** No claim for interest or compensation will be entertained in respect to any money or balance of payment which may be due or alleged to be due to the contractor owing to any dispute between the contractor and NKDA or in respect to any delay in making payment of progressive or final bill of the work, to the contractor.

**11) Idle labour, idle rent and hire charges etc.:**

No claim of any category and type, on this ground shall be entertained. The contractor and NKDA shall make every effort that such situation does not arise.

**12) Security Deposit:**

Retention money towards performance Security amounting to 1% (*one percent*) of the value of the work apart from the 2% earnest money of the quoted amount shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on the money retained for Security Deposit.

**13) Date and Time Schedule:**

| Sl. No. | Particulars  | Date & Time                     |
|---------|--|---------------------------------|
| 1.      | Date of uploading of N.I.T. & other Documents (online) (Publishing Date) | 20 /10/2022                     |
| 2.      | Documents download start date (Online)                                   | 21 /10/2022 from 4:00 P.M.      |
| 3.      | Documents download end date (Online)                                     | 17/11/2022 upto 4:00 P.M..      |
| 4.      | Bid submission start date (Online)                                       | 21 /10/2022 from 4:00 P.M.      |
| 5.      | Bid submission closing date (Online)                                     | 17/11/2022 upto 4:00 P.M..      |
| 6.      | Bid opening date for Technical Proposals (Online)                        | 21/11/2022 at 2:00 P.M.         |
| 7.      | Last Date of uploading list for Technically Qualified Bidder(online)     | Will be intimated in due course |
| 8.      | Date for opening of Financial Proposal (Online).                         | Will be intimated in due course |

**14)** (a) Earnest Money for the successful tenderer will be retained and converted as Initial Security deposit. The Balance security deposit @ 1% will be deducted from on-going bills to cover 3% of the total value of work done..

(b) The security deposit for the original work of the successful tenderer will be refunded after defect liability period is over as stipulated in relevant clause of the tender document.

**15)** The tenderers are bound by the terms & conditions of WBF 2911(ii) along with specification, notice for calling Tenders, Special terms & condition, Information to Bidders, Schedule of works etc, which forms a part and parcel of this contract.

**16) Mode of Payment.**

Payment will be released on monthly basis based no. of dogs captured from New Town Area, and Sterilization and Anti-Rabies Vaccination curing and release to their old places. Statement supported by photographic evidence shall be given during bill submission to be countersigned by V.O./Officer of NKDA

**17)** Income Tax, GST and others Taxes as admissable will be deducted as per Govt. orders issued from time to time and would be applicable on the date of making payment of the bills. The rate quoted would remain same throughout the period of contract and should be inclusive of **all taxes** which are and will also be applicable during the entire tenure of the contract.

- 18) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction. The cost of visiting the site, shall be at his own expenses.
- 19) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. New Town Kolkata Development Authority reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any reimbursement of any cost that might have been incurred by any Tenderer at any stage of Bidding.
- 20) Prospective applicants are advised to note carefully the eligibility criteria before tendering the bids.
- 21) **Conditional / Incomplete tender will not be accepted under any circumstances.**
- 22) **The intending tenderers are required to quote the rate *online*.**
- 23) Contractor shall have to comply with the provisions of Minimum Wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
- 24) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 25) If there be any objection regarding prequalification of any Agency the same should be lodged online to Estate Manager - IV, New Town Kolkata Development Authority within 2 (*two*) days from the date of publication of list of qualified agencies and beyond the said time schedule no objection will be entertained.
- 26) Before issuance of WORK ORDER, the Tender Inviting Authority may verify the credential and other documents of the lowest tenderer in original, if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances and his/their offer will be treated as cancelled.
- 27) If any discrepancy arises between two similar clauses on different notification, the clause superseding others will be solely as per the discretion of the Tender inviting authority.
- 28) The successful Tenderer whose tender is accepted shall make formal agreement in WBF 2911 (ii) along with bid documents in triplicate, within 7 (seven) days from the date of issue of work order by Veterinary Officer, New Town Kolkata Development Authority on payment of usual charges which is non-refundable under any circumstances and submit the same duly signed by him/them to this office. If the contractor fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Earnest Money will be forfeited as per relevant clauses under memorandum of WBF 2911.

**29) Qualification criteria:**

The Tender Inviting and Accepting Authority will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria as stipulated in relevant clauses of this NIeT.

The eligibility of a bidder will be ascertained on the basis of the document(s) submitted in support of the minimum criteria. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice to take any penal action against him/them as may be deemed fit by the Tender Accepting Authority.

**30) No. price preference and other concession will be allowed as per order no 8648 – F(T) dated 12.10.2012.**

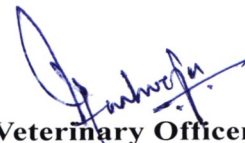
**31)** In case of any inadvertent typographical mistake in the specific price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and/or technically sanctioned estimate.

**32)** NKDA will not be held responsible for making payment against any anticipated profit and/or compensation for any losses or price escalation whatsoever for the works as stated in the annexure of this NeIT. Rates should be quoted accordingly.

**33)** The address as furnished by the contractor shall be deemed as the postal address of this office. Any notice or instruction to be given to the contractor under the terms of contract shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his official address as furnished.

**34)** Arbitration clause of WBF 2911(ii) stands deleted, Settlement of disputes & arbitration shall be according to the '**Memorandum**' for the modifications of clause relating to settlement of disputes under conditions of contract vide no. 8182-F(Y) dated: Kolkata, the 26<sup>th</sup> September, 2012 of Secretary to the Govt. of West Bengal, Finance Department, Audit Branch.

**35)** Any Corrigendum, notification in connection to this NIeT will be published in the official website of New Town Kolkata Development Authority ([www.nkdamar.org](http://www.nkdamar.org)) as well as <https://wbtenders.gov.in> . The applicants are requested to please follow the websites for such notifications, corrigendum etc.



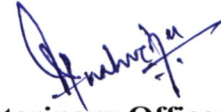
**Veterinary Officer**  
**New Town Kolkata Development Authority**

**Memo. No. 9021/1(9) /NKDA/ Admn- 844/2021(PART-IV)**

**Date: 20 /10/2022**

Copy forwarded for information to:-

1. The Chief Executive Officer, NKDA.
2. The Administrative Officer – I, NKDA
3. The Finance Officer, NKDA.
4. The Estate Manager – IV, NKDA
5. The Executive Engineer- I/II/III, NKDA.
6. P.A to Hon'ble Chairman, NKDA.
7. Office Notice Board, NKDA.
8. Official Website of NKDA. ([www.nkdamar.org](http://www.nkdamar.org))
9. Official Website of W.B. Tender ([www.wbtenders.gov.in](http://www.wbtenders.gov.in))



**Veterinary Officer**  
**New Town Kolkata Development Authority**

**Terms and Conditions:**

- a. Validity of The Contract: The Period of Contract shall be for a period of 1 (one) year from the date of issue of the work order/or the date mentioned in the work order.
- b. Agencies are advised to visit the place of work for assuring the nature and volume of work realistically before quoting the rate.
- c. Rate should be quoted online (both words & figures). Payment will be made on per dog basis.
- d. Rate is inclusive of all Taxes Levies.
- e. TDS and any other Government Levies applicable shall be deducted from Bill Amount as per rules instructions issued from time to time.
- f. The agency will undertake capture, transport, pre-operative preparation, sterilization, post operative care till curing, necessary food (four times), management, after cure release to their own place.
- g. The agency will cover the sterilization, treatment by registered experienced veterinary surgeon and follow up treatment and dressing by experienced pharmacist /para vets.
- h. All sorts of medicines, saline, surgical blades, needles, cotton etc. have to be supplied by the agency in its own cost and arrangement.
- i. NKDA has the right to check the quality of the food from time to time and any low quality food will be rejected.
- j. Capturing, operation and release date has to be fixed in consultation with the Veterinary Officer, Cattle Pound & Dog Pound, NKDA.
- k. Veterinary Officer, Cattle Pound & Dog Pound will be in charge of the project.
- l. In case of any death, Death Certificate & post Mortem Report by Registered Veterinary Surgeon must be submitted to the Veterinary Officer, Cattle Pound & Dog pound immediately.
- m. A Patient's Register is to be maintained and all treatment is to be recorded to avoid any future complications.
- n. Before discharging ARV have to be given to all dog with proper record.
- o. The Tender Inviting Authority reserves the right to deny or accept or reject any or all the bids and even to annual the tendering process at any point of time without prejudice to further action and without assigning reason thereof.
- p. The undersigned reserves the right to terminate the contract at any point of time giving upon 10 (ten) days prior notice in writing without compensating the bidder in case of any breach of tender clause.

**Scope of Work:**

- a) One full time Veterinary Doctor / Surgeon having expertise in treatment, vaccination and sterilization of dogs.
- b) Dog Squad consisting of 02 expertise persons with suitable instruments and vehicle for catching stray dogs from the jurisdiction of NKDA area and transporting them to the designated location for Sterilization and other incidental works.
- c) Three Multi Tusk Worker having expertise in Dog keeping and caring round the clock (one for each shift).
- d) Three sweeper-cum-caring staff round the clock (one in each shift).
- e) Day-to-day feeding, treatment and caring of the Dogs during stay at the Dog Pound.
- f) The agency will undertake capturing, transporting, pre-operative preparation, sterilization, post operative care till curing, necessary food (four times), management, after cure re-locate to their own place.
- g) The agency will cover the sterilization, treatment by registered experienced veterinary surgeon and follow up treatment and dressing by experienced pharmacist/para vets.
- h) All sorts of medicines, saline, surgical blades, needles, cotton etc. have to be supplied by the agency in its own cost and arrangement.
- i) NKDA has the right to check the quality of the food from time to time and any low quality food will be rejected.
- j) Capturing, operation and release date has to be fixed in consultation with the Veterinary Officer, Cattle Pound & Dog Pound, NKDA.
- k) Operation program must be completed within 6.00 P.M.
- l) Veterinary Officer, Cattle Pound & Dog Pound will be in charge of the project.
- m) In case of any death, Death Certificate & post Mortem Report by Registered Veterinary Surgeon must be submitted to the Veterinary Officer, Cattle Pound & Dog pound immediately.
- n) A Patient's Register is to be maintained and all treatment is to be recorded to avoid any future complications.
- o) Before discharging ARV have to be given to all dog with proper record.