

## NEW TOWN KOLKATA DEVELOPMENT AUTHORITY.



(A Statutory Authority under Government of West Bengal)

3, Major Arterial Road • New Town • Kolkata – 700156

Memo No:- 6374 /EE-III/NKDA/2014-2015

Date:- 08.12.2014

### SHORT NOTICE INVITING TENDER N.I.T. NO: 29 /6374 / EE-III/NKDA of 2014-2015

Sealed tenders are invited by Executive Engineer –III of New Town Kolkata Development Authority from resourceful, benefited and experienced contractors having proven experience in execution of similar nature of work in different government departments and working contractors of KMDA and WBHIDCO for such works as stated in the Annexure.

Details of tender are enclosed in separate Annexure-

Last date of application	: 12.12.2014	up to 15.00 hrs
Last date of permission	: 12.12.2014	up to 15.00 hrs
Last date of purchase	: 13 .12.2014	up to 15.00 hrs
Date of submission of Tender Paper	: 15.12.2014	up to 15.00 hrs
Date of Opening	: 15.12.2014	at 15.30 hrs

General Terms & Conditions:-

1. The intending tenderers will have to get the permission from the undersigned for getting the tender papers within the stipulated time against application with proven experience for completion of similar nature of work and on production of completion certificate and corresponding work order/(s) in individual contract value for a single job during the last three financial years, not less than 50% of the estimated amount put to tender. Completion/payment certificate should clearly indicate the description of works ,value of contract, executed work value ,date of award, actual date of completion etc and name ,address and telephone number of the client ,Xerox copies of valid certificate of VAT ,Permanent Account Number (PAN) of Income Tax Department and Professional Tax Clearance from the concern department will have to be produced along with the originals. The original will be refunded after verification .Tender form and other document will be issued to the contractors from this office on all working days between 11 a.m and 4 p.m on production of the aforesaid documents up to the scheduled date.

2. Copy of address (address for correspondence) proof certificate by any Govt department, local authority MLA Councilor of the area will have to be submitted along with the application .Originals will be returned after Verification.

3. The undersigned reserves the right to refuse permission to issue tender papers without assigning any reason whatsoever and no challenge against such refusal will be entertained .The contractors will also not be entitled for any compensation for rejection of the application

4. No application will be entertained if sent by Post /Courier.

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5. Tender should be submitted in sealed cover and super scribed with the name of the work tendered for with N.I.T No &SI No.
6. The rate are to be quoted both in ward and figure as per schedule and perusing necessary Terms and conditions attached herewith. The rate quoted is valid for acceptance upto 6(six) months from the date of opening of tender. The rates quoted should be considered as inclusive of sales tax and other taxes and all other charges. No claim foe any extra charge what so ever will be entertained.
7. The tenderer should signed all the correction in the tender with date .The tenderer must sign each page of the tender paper ,notice, relevant drawing ,schedules etc which forms part and parcel of the tender document. The intending tenderer is required to sign in English or Bengali or Hindi. Signature of the tenderer in all locations must be identical but the rates shall be quoted in English only.
- 8(a) Intending tenderers will have to deposit Earnest Money @ 2% (as per Annexure) in the form of Bank Draft /Bankers' Cheque of any Nationalized /Scheduled Bank of India payable on its Kolkata Branch drawn in favour of **New Town Kolkata Development Authority**.
- (b) Earnest Money will not be accepted by cheque /cash or in any form other than mentioned above
- © Tenders unaccompanied by full earnest money in requisite form, will under no circumstances be entertained and will summarily be rejected without further reference to the tenderers. No reference to previous deposit of earnest money and security of adjustment against the present tender nor any request for recovery from any outstanding bills for earnest money against the present tender will be entertained.
9. The entire two percent of the Earnest Money already deposited will be converted as initial Security Deposit. The Gross recovery of the balanced security money will be made from each running bill @ 10% of the bill value less the amount already deposited with the tender as earnest money.. The Security Deposit will be refunded after defect the liability period of 6(six) months from the date of completion of the work.
10. Tenderer who will sign on the tender on behalf of a company or firm must produce the registered documents in respect of their competency to do so, failing which the Tender will not be considered.
11. Tenderer are bound by the terms and conditions of W.B.F.No 2911/2911(i)/(ii) along with the specification, notice for calling tenders,Special Terms and Conditions, if any and schedule of works etcwhich forms part and parcel of the contract deeds.
12. Conditional Tender will not be entertained and shall be deemed as 'informal'.
13. The tender form issued from the office of the undersigned, must be returned with all enclosures to this office on the date of receipt of Tender. If any Tenderer does not return the Tender Paper and not state satisfactory reason of non-submission of the tender paper within 2(two) days ,the undersigned reserves the right to disqualify the contractor to participate in any Tender upto a period as may be decided by the undersigned.
14. Tender Documents are not transferable.

15. The Tender will be opened in presence of Tenderers or their authorized representatives who may be present at the time of opening if any so desire .The Tenderers or their authorized representatives may be permitted to put their signature on the tender Register or on the opening sheet of the tender. If considered necessary, instant bid may be conducted immediately after opening of tender in order to lower the rates obtained.
16. The acceptance of the Tender will rest with the accepting authority who does not bind himself to accept the lowest or any Tender and reserves the right to reject any or all the Tenders received or to split up the work in different sub-groups without assigning any reason thereof.
17. Before submission of any Tender, Tenderers may visit the sites and satisfy themselves about the local conditions and also other matters that may be raised in relation to the work .Any Tenderer who shall submit Tender should be presumed to have done so as no claim whatsoever will be entertained on any account afterwards.
18. Income Tax and VAT will be deducted as per Govt orders issued from time to time and would be applicable on the date of making payment of the bills.
19. Building and other construction works' cess @1.00% will be deducted from the progressive bill(s) in pursuance with G.O.No.599A/4M-28/06 dated 27/09/2006.
20. The successful Tenderer(s) whose tender is accepted shall make the formal agreement in W.B.F No.2911/(i)/(ii) within 7(seven) days from the date of issue of work order by the Executive Engineer-III, New Town Kolkata Development on payment of usual charges which is non-refundable under any circumstances and submit the same duly signed by him /them to this office. If the contractor fails to perform the formalities within the specified period ,Tender will be liable to be cancelled and the Earnest Money will be forfeited as per clause under the memorandum of WBF 2911/(i)/(ii).
21. The contractor will remain liable for West Bengal Contract Labour(Regulation& Abolition) Rules in force and necessary certificates from appropriate authority are to be submitted within 7(seven) days from the date of issue of work order.
22. In case of sudden closure of office due to reasons beyond the control of the undersigned, the last date and time as indicated above will automatically be deferred to the next working day without further notice.
23. The tender inviting authority reserves the right to deny or accept or reject any or all the applications and even to annul the tendering process at any point of time without prejudice to further action and without assigning reason thereof.
24. Agencies are required to give a work programme preferably in the form of a bar-chart and to approve it by the EIC before commencement of work and if progress of work abruptly differs from the given work program, the undersigned may terminate the work order at any point of time.
25. Unless otherwise stipulated, all the works are to be done as per general conditions and general specifications of the latest edition of PWD (B)(S&P)/PW.D®/Irrigation(GCDC/MDC) for the working area including upto date addenda& corrigenda if any.
26. If any tenderer withdraws his offer before acceptance of refuse to work within a reasonable time without giving any satisfactory explanation for such withdrawal, he shall be disqualified for submitting tender to this authority for a period as may be decided by the undersigned.
27. In case of any inadvertent typographical mistake in the specific price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and/or technically sanctioned estimate.

28. Letter other instrument submitted separately in modification of the sealed tender will not be entertained.
29. Canvassing in any form is strictly prohibited and any tenderer found to have resorted to canvassing shall be liable to have his Tender rejected summarily.
30. Intending tenderer should note that he will have to work simultaneously with other contractor already entrusted with other work or with contractors to be entrusted with other in future in the same site. The contractor will have to work in close co-operation and harmony with all the contractors engaged in the project .Any claim for idle labour, for any reason whatsoever, will not be entertained under any circumstances.
31. Departmental materials will not be issued under any circumstances. Department, unless otherwise stated means **New Town Kolkata Development Authority**.
32. The provision of Power of Attorney, if any must be subjected to the approval of the Department. Otherwise the department shall not be bound to take cognizance of such Power of Attorney.
33. Contractor should give declaration of history of arbitration/litigation if any in his application.
34. NKDA will not be held responsible for making payment against any anticipated profit and /or compensation for any losses or price escalation whatsoever for the works as stated in annexure of this NIT.
35. The contractor shall furnish the postal address of his office .Any notice or instruction to be given to the contractor under the terms of contract shall be deemed to have been served if it has been delivered to his authorized agent(on the strength of authorization) or representative sent by registered letter to his official address as furnished.
36. In case of controversy over any clause/terms/conditions of the tender here of, the later will have the overriding effect over the former.

Executive Engineer-III  
**New Town Kolkata Development Authority**

Memo No : 6374 /1-12/EE-III/NKDA/2014-15

Date: 08.12.2014

Copy forwarded for information and necessary action to:-

1. The Chief Executive Officer, New Town Kolkata Development Authority
2. The Chief Engineer, New Town Kolkata Development Authority
3. The Administrative Officer, New Town Kolkata Development Authority
4. The Finance Officer, New Town Kolkata Development Authority
5. The Executive Engineer-I&II New Town Kolkata Development Authority
6. The Assistant Engineer-VII, New Town Kolkata Development Authority
7. The Sub-Assistant Engineer, New Town Kolkata Development Authority
8. The Estimator /Sr Accountant/Account-1/Cashier, New Town Kolkata Development Authority
9. Office Notice Board.
10. Official Website of New Town Kolkata Development Authority([www.nkdamar.org](http://www.nkdamar.org)).

Executive Engineer –III  
**New Town Kolkata Development Authority**

ANNEXURE

NIT No :- 29 / 6374 /E.E-III/NKDA/2014-15 Date:- 08.12.2014

SL NO.	Name of Work	Amt Put To Tender	EM Rs P	Time of Completion	Cost of Schedule including W.S.F	Eligibility	Accepting Authority
1.	Construction of cubical/stall with decorative view for official, participants & organizers for New Town Mela at Mela Ground at Action Area-IB under NKDA, New Town, Kolkata	407000.00	8140.00	7(seven) days	755.00	<b>Working contractors</b> having experience in similar nature of job in different Government Department/WBHIDCO/KMDA/NKDA etc	Executive Engineer-III. New Town Kolkata Development Authority

**Executive Engineer –III**  
**New Town Kolkata Development Authority**