



**NEW TOWN KOLKATA DEVELOPMENT AUTHORITY**  
**(A Statutory Authority under Government of West Bengal)**  
3333, Major Arterial Road • DG Block, Action Area-ID • Kolkata - 700156  
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Memo. No. 4906/EE(E)/NKDA/Elect/2022-23

Date: 28-06-2022

**NOTICE INVITING e-QUOTATION**

**Notice Inviting e-Quotation No. 04/EE(E)/NKDA/2022-23**

Executive Engineer (E), New Town Kolkata Development Authority invites quoted rate e-quotation from resourceful, reliable, bonafide manufacturer/ dealer or distributor/traders & Industrial under taking organization etc. Who has tender specific authorization for the work detailed below:

(Submission of Bid through **online**)

S l. No	Name of the work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Price of Tender documents (Rs.)	Period of Completion
1	<b>Supply, Installation, Testing and Commissioning including 5 (five) years of maintenance of Lift with allied Civil (Construction of lift shaft etc.) &amp; electrical works at wellness center Action Area -IID, New Town, Kolkata under NKDA.</b>	Agency has to Quote	Earnest money Rs. <b>50,000.00/ (Rupees fifty thousand)</b> only to submit through Online payments/RTGS/ NEFT from ICICI Bank. In favour of <b>"Newtown Kolkata Development Authority"</b> payable at Kolkata	N.A	40 (forty) days

1) In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. All the bidder shall have to submit Earnest Money & necessary earnest money will be deposited by the bidder through the following payment mode as finance dept. order no. 3975-F (Y) dated 28<sup>th</sup> July 2016 (Annexure-A).

i) Net banking (any of the banks listed to the ICICI bank payment gateway) in case of payment through ICICI payment gateway.  
**RTGS/NEFT through bank account in any bank. The EMD shall be deposited in favor of "Newtown Kolkata Development Authority" payable at Kolkata.**

- 2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>
- 3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 7 of this NIE-Q.
- 4) The **FINANCIAL OFFER** of the prospective qualified tenderer(s) will be considered only if the **TECHNICAL BID** of the tenderer(s) is found qualified by competent authority of New Town Kolkata Development Authority. The decision of the competent authority of New Town Kolkata Development Authority will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 5) **Eligibility criteria for participation in the tender.**
  - I. Working Contractors of NKDA, WBHIDCO, PWD, WBSEDCL and other Govt. Departments having satisfactorily completed (as prime contractor) at least one work of similar nature having magnitude of at least Rs.30,00,000.00 during the last 5 years. Authentic documents in original, from the Engineer-in-charge of the work will have to be submitted in support of the above credential as non-statutory documents. Note: In support of credentials bidder must submit work order, BOQ, completion certificate during online tender submission.
  - II. Pan Card, Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the current year, GST Registration and PF registration Certificate are to be submitted as non-statutory documents.
  - III. Registered Partnership Deed for Partnership Firms only along with Power of Attorney since executed under any Judicial Magistrate/First Class Magistrate is to be submitted. The company shall furnish the Article of Association and Memorandum as non-statutory documents.
  - IV. Applicant must be reputed original equipment manufacturer of lift having credentials for supply & installation of glass lift capacity not less than 15 passengers.
  - V. Annual turnover during last 03 (three) financial years should be not less than 1 (one) crore, to be certified by a chartered accountant.

**Joint Ventures/MOU will not be allowed.**

- 1) The offer shall remain valid for **6 (Six) Month** from the date of opening of the tender.
- 2) Payment will be made 70% against delivery of materials at site and 30 % after successful commissioning. Maintenance charge will be release pore rate wise yearly.
- 3) No claim for interest or compensation will be entertained in respect to any money or balance of payment which may be due or alleged to be due to the contractor owing to any dispute between the contractor and NKDA or in respect to any delay in making payment of progressive or final bill of the work, to the contractor. Payment for the works done by the contractor will be based on recorded and accepted measurement put for payment to be invariably made by putting signature (with seal) of the contractor (or his/ their authorized representative). The contractor or his/ their authorized representative are advised to take measurements jointly with the officials of NKDA. In case of failure of his/their part either to take measurement jointly and /or acceptance of the recorded measurement, within a reasonable time, measurement taken by the department shall be considered as final for making payment. Similar acceptance is also essential for level records and survey data, field books etc.
- 4) **Idle labour, idle rent and hire charges etc.:**  
No claim of any category and type, on this ground shall be entertained. The contractor and NKDA shall make every effort that such situation does not arise.
- 5) **Testing and Testing Equipment:** Testing of materials, to be used in work and the quality of finished work on quality control aspect, is to be undertaken by the contractor at own cost, with facilities provided at site and / or through approved (by NKDA) Test Houses / Laboratories. All materials and workmanship shall be in accordance with the specifications laid down in the contract and also as per P.W.D.(Electrical Schedule) and IS Codes . The Engineer-in-Charge reserves the right to test, examine and measure the material / workmanship direct at the place of manufacture, fabrication or at the site of works or any suitable place. The contractor shall provide such assistance, instrument machine, labour and materials as the Engineer-in-Charge may require for examining, measuring and testing the works and quality, weight or quantity of materials used and shall supply samples for testing as may be selected and required by the Engineer-in-Charge without any extra cost. Beside this, he/they will carry out tests from outside Laboratory as per instruction of Engineer-in-Charge. The cost of all such tests would be borne by the agency. Should the Executive Engineer or his representative consider it necessary to satisfy himself / themselves as to quality of work, the contractor shall offer sample of work done as necessary, pull down reasonable part of the work required for inspection and testing. The contractor shall bear the cost of pulling down and shall make good the same at own cost and to the full satisfaction of E-I-C without any claim for payment.
- 6) **Security Deposit:**  
Retention money towards Security deposit @3% on gross payment 1% (One percent) of the value of the work shall be deducted from the running account bill and 2% for EMD as per prevailing order. No interest will be paid on Security Deposit.

7) **Date and Time Schedule:**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	28.06.2022
2	Documents download start date (Online)	28.06.2022 from 6:55 P.M.
3	Documents download end date (Online)	11.07.2022 up to 6:55 P.M
4.	Bid submission start date (Online)	28.06.2022 from 6:55 P.M.
5.	Bid submission closing date (Online)	11.07.2022 up to 6:55 P.M
6.	Bid opening date for Technical Proposals (Online)	14.07.2022 at 11:00 P.M.
7.	Last Date of uploading list for Technically Qualified Bidder(online)	Will be intimated in due course.
8.	Date for opening of Financial Proposal (Online).	Will be intimated in due course.

- 8) (a) Earnest Money: Earnest money of **Rs. 50,000/ (Rupees fifty thousand)** only to submit in the form of ICICI Bank online/ RTGS/NEFT from scheduled Bank, In favor of **"Newtown Kolkata Development Authority"** payable at Kolkata balance amount covering 2% of the quoted amount to be submitted in bank draft / pay order at the time of making agreement by the successful tenderer.  
 (b) Earnest Money for the successful tenderer will be retained and converted as Initial Security deposit. The Balance security deposit @ 1% will be deducted from on-going bills to cover 3% of the total value of work done.  
 (c) The security deposit of the successful tenderer will be refunded after defect liability period i.e., 03 (three) years from the date of completion as stipulated in relevant clause of the tender document.
- 9) The tenderers are bound by the terms & conditions of WBF 2911(ii) along with specification, notice for calling Tenders, Special terms & condition, Information to Bidders, Schedule of works etc, which forms a part and parcel of this contract.
- 10) Income Tax, GST & PF will be deducted as per Govt. orders issued from time to time and would be applicable on the date of making payment of the bills. Building & other construction workers cess @ 1.0% will be deducted from progressive bills in pursuance with G.O. no. 599A/ 4M – 28 / 06 dated 27/09/2006.
- 11) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction. The cost of visiting the site, shall be at his own expenses.
- 12) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. New Town Kolkata Development Authority reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any reimbursement of any cost that might have been incurred by any Tenderer at any stage of Bidding.

- 13) Prospective applicants are advised to note carefully the eligibility criteria before tendering the bids.
- 14) **Conditional / Incomplete tender will not be accepted under any circumstances.**
- 15) **The intending tenderers are required to quote the rate *online*.**
- 16) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
- 17) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 18) If there be any objection regarding prequalification of any Agency the same should be lodged online to Chief Engineer, New Town Kolkata Development Authority within 2 (*two*) days from the date of publication of list of qualified agencies and beyond the said time schedule no objection will be entertained.
- 19) Before issuance of WORK ORDER, the Tender Inviting Authority may verify the credential and other documents of the lowest tenderer in original, if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances and his/their offer will be treated as cancelled.
- 20) If any discrepancy arises between two similar clauses on different notification, the clause superseding others will be solely as per the discretion of the Tender inviting authority.
- 21) The successful Tenderer whose tender is accepted shall make formal agreement in WBF 2911 (ii) along with bid documents in triplicate, within 7 (seven) days from the date of issue of work order by Executive Engineer, New Town Kolkata Development Authority on payment of usual charges which is non-refundable under any circumstances and submit the same duly signed by him/them to this office. If the contractor fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Earnest Money will be forfeited as per relevant clauses under memorandum of WBF 2911(ii).
- 22) **Qualification criteria:**  
The tender inviting and Accepting Authority will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria as stipulated in relevant clauses of this NleQ.

The eligibility of a bidder will be ascertained on the basis of the document(s) submitted in support of the minimum criteria. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice to take any penal action against him/them as may be deemed fit by the Tender Accepting Authority.

- 23) **No. price preference and other concession will be allowed as per order no 8648 – F(T) dated 12.10.2012.**
- 24) Agencies are required to give a work programmed preferably in the form of a bar-chart and to approve it by the EIC (Engineer-in-Charge) before commencement of work and if progress of work abruptly differs from the given work program, the undersigned may terminate the work order at any point of time.
- 25) Unless otherwise stipulated, all the works are to be done as per general conditions and general specifications of the latest edition of ‘PWD (Electrical)/(W.B) Schedule
- 26) In case of any inadvertent typographical mistake in the specific price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and/or technically sanctioned estimate.
- 27) Intending tenderer should note that he will have to work simultaneously with other contractors already entrusted with other work or with contractors to be entrusted with other work in future in the same site. The contractor will have to work in close co-operation and harmony with all the contractors engaged in the project. Any claim for idle labour, for any reason whatsoever, will not be entertained under any circumstances.
- 28) NKDA will not be held responsible for making payment against any anticipated profit and/or compensation for any losses or price escalation whatsoever for the works as stated in the annexure of this NIEQ. Rates should be quoted accordingly.
- 29) The address as furnished by the contractor shall be deemed as the postal address of this office. Any notice or instruction to be given to the contractor under the terms of contract shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his official address as furnished.
- 30) Arbitration clause of WBF 2911(ii) stands deleted.
- 31) Any Corrigendum, notification in connection to this NIEQ will be published in the official website of New Town Kolkata Development Authority ([www.nkdamar.org](http://www.nkdamar.org)) as well as <https://wbtenders.gov.in> . The applicants are requested to please follow the websites for such notifications, corrigendum etc.
- 32) **Scope of Work:**
1. Supply, Installation, Testing and commissioning of 15 passengers lift as per BOQ. Along with civil mechanical / structure works in the proposed Wellness center (Old Building) near 12no Tank at NKDA.
- 2. Allied Works:**
- a. To furnish within two weeks (or sooner if required) from the date of this contract, all required data for the performance of this contract.

- b. To design and furnish a properly framed and enclosed legal elevator hoist way/ structure which shall withstand the forces and loads resulting from use of the elevator. The hoist way should be lighted and be treated and painted to minimize the accumulation and circulation of dust.
- c. To provide a legally constructed elevator pit of appropriate depth below the lowest landing and if required, suitable drains and waterproofing.
- d. To provide and install necessary hoist way, architraves, brick fascia/ steel.
- e. To ensure all painting except of elevator material.
- f. To perform cutting of walls, floors or partitions together with any repairs made necessary thereby, including grouting of all bolts, sills, numbers indicator and button boxes etc., in position.
- g. To provide a legally constructed machine room.
- h. To provide required power at the top floor landing terminating in suitable main switches for power and light circuits with circuit breakers, suitable earthing leads to top floor landing (refer layout) and other electrical protective devices necessary to meet legal code requirements.
- i. To provide light outlet point the middle of the hoist way and a light point in the pit.
- j. To provide 1-phase (220V +/-10%, 50 Hz +/- 5%) power supply to the hoist way & 3-phase, (415V +/- 10%, 50 Hz +/- 5%) 4-wire power supply with ICTP switch & appropriate fuses at the Machine Room, at least 6 weeks before contractual due date of elevator delivery.
- k. To arrange, during the erection, electric power of the necessary characteristics to provide illumination and for operation of tools and hoists if required and current for starting, testing and adjusting the elevator.
- l. To guard and protect the hoist way
- m. To complete all work within the stipulated period.
- n. To undertake the responsibility in whole or in part to pay and bear pro rata expense of electric current or expenses of any nature relating to the rest of the building and other contractor's work (unless provided for herein)
- o. To pay all fees that may be required in connection with the erection or preparation of the structure in which the elevator equipment is to be erected, including any general permit/ certificate fees, usually billed by Governmental agency directly to the owner also including license fees for the installation or inspection of the elevator "equipment.
- p. To provide suitable weatherproof lockup storage accommodation of approximately 50 sq mt area for each elevator with electric lights for elevator damage, theft or pilferage of material during storage, erection period and until the elevator is handed over.
- r. To provide hoisting hooks in the ceiling as per the arrangements shown in the equipment layout that will support the loads indicated. These hooks must be certified for the loads indicated.
- s. To provide a niche at the top portion of hoist way as indicated in the GA drawing.
- t. To provide acceptable living accommodation (complete with light, running water & sanitary facilities) for Agency erection crew at or near to site.
- u. To complete the following civil work:

**Civil Work**

- a. To provide suitable scaffolding and platform (to rest car frame & counter frame) inside the lift well.
- b. Template fixing and dismantling on the scaffolding.
- c. To arrange cutting pockets and grouting of Lewis bolt /anchor fastener for main and counter rails to the inside walls of the lift well.
- d. To arrange cutting pockets and grouting of strut angle bolts, hoist way and half way electrical pipes, landing operating panel units, hooter unit, un- locking device to the entrance wall and slotting & plastering inside wall of the entrance side for lock levers.
- e. To arrange for cutting pockets and grouting & plastering of cable hanger and pit ladder to the inside wall of the lift well.
- f. To fix wooden door frames and sills as per drawing and also facia plates for automatic doors.
- g. To provide a continuous sill bearing area for each hoist way entrance to secure anchorage and support for each sill. To locate the hoist way edge of the sill supporting or floor construction not more than 2 (two) inches from the line of sill nosing
- h. To make altars and plastering for car & counter buffer spring in the pit.
- i. To make rail buffer pad with plaster and net cementing.
- j. To arrange for hoisting & grouting of machine beams in the machine room and channels, separator channels inside wall of the well. (If required)
- k. To arrange for machine fixing on the machine floor, grouting of controller, governor and concealing the pipes on the machine floor.
- l. To furnish, if necessary, metal grating or concrete floors at the machine room level or metal grating under the overhead sheaves.
- m. The whole job is to be completed by the party as per instruction of EIC up to the completion of supply, installation, testing and commissioning.

**Executive Engineer (E)**  
**New Town Kolkata Development Authority**



**Memo. No. 4906/1(7)/EE(E)/NKDA/Elect/2022-23**

**Date: 28-06-2022**

Copy forwarded for information

to: -

1. The Chief Executive Officer, New Town Kolkata Development Authority.
2. The Chief Engineer, New Town Kolkata Development Authority.
3. The Finance Officer, New Town Kolkata Development Authority.
4. The Assistant Engineer (E), New Town Kolkata Development Authority.
5. The Sr. Accountant / Cashier, New Town Kolkata Development Authority.
6. P.A to the Chairman, New Town Kolkata Development Authority.
7. Official Website of New Town Kolkata Development Authority ([www.nkdamar.org](http://www.nkdamar.org))

**Executive Engineer (E)  
New Town Kolkata Development Authority**